

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree with the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: **Hoveton Parish Council**

County area (local councils and parish meetings only): **Norfolk**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Ben Bethell - Clerk/RFO**

Date: **27/06/2025**

		£	£
Balance per bank statements as at 31/3/25:			
	Current Account	17,895.7	
	Savings Account	65,000.0	
			82,895.7
Petty cash float (if applicable)	n/a	-	-
Less: any unpresented cheques as at 31/3/25	n/a	0.00	
			-
Add: any un-banked cash as at 31/3/25	n/a	-	
			-
Net balances as at 31/3/25 (Box 8)			82,895.7