

Minutes of meeting of Hoveton Neighbourhood Plan Steering Group

HVH Jubilee Room and Zoom

22nd January 2026

1. Attendance/ introductions

Cllr. Richard Stowe (RS) (Chairman) Cllr Russell Reeve (RR), Barbara Clements (BC), Jane Pond (JP), Dave Turberfield (DT) Cllr. Paul Mileham (PM), Cllr David Burns (DB), Via Zoom: Mick Watton (MW), Anne Marie Watton (AMW), Apology: Louise Cornell (LC)

Agreed: To be co-opted onto the NPSG – Jane Pond, Dave Turberfield, Cllr. Paul Mileham & Cllr David Burns. RS outlined purpose of NPSG, and stage reached/ next steps. Agreed: minute taker RR & treasurer of NP as RS.

2. Minutes/ notes and matters arising

Agreed: Minutes for the October 23rd NPSG meeting, as well notes from the further meetings held on 13th November and 11th December, which followed up on the October meeting. Matters arising - none

3. Stakeholder Contact policy

Document agreed by NPSG (and previously by HCC for NPSG/ HCC adoption). Action: **ALL** contact with stakeholders (developers, land owners, businesses) to be recorded in NPSG minutes, with purpose/outcome.

Action: **RS** to send JP notes of stakeholder meetings – Greene King, Roys & NNDC Econ Dev officer.

4. Neighbourhood Plan and HRA update

Considered an updated version (v10) of NP, which now reflected comments from HCC councillors, Nigel Dixon, others & by NPSG. Noted HCC were supportive of this being submitted to NNDC/ Section 14 consultation, after next HCC meeting 2nd Feb. **Action: RS/ LC**

5. Amendments to NP (v10) & HRA (v2) latest versions:

Amendments proposed/ agreed to v10 NP:

- a. Front cover – create montage of the photos included within the NP, around a picture of the village sign. **Action: RS/ LC**
 - b. Kings Head: amend wording to say that retention of stables and cottages on this site remains preferred option **Action: RS/ LC**
 - c. Footpaths: propose re-instatement of a footpath running alongside River Bure from Hoveton to Belaugh **Action: RS/ LC**
- No changes proposed to the HRA (v2) document.

6. Sign off the draft Plan for Regulation 14

Agreed unanimously to proceed to Reg 14 stage **Action: RS/ LC**

Cllr Richard Stowe proposed the following motion: That the NPSG is dissolved upon submission of the plan to HCC for progression onto Regulation 14. This was seconded by Cllr David Byrne and Cllr Paul Mileham. A vote was taken and this was agreed.

The NPCT to co-ordinate the Reg 14 stage including production of summary leaflets, depositing NP copies at key locations (Library etc), leaflet & produce social media posts. **Action: RS/ LC**

7. AOB & Date of Next Meeting - no AOB & Date TBA for NPCT

Russell Reeve
Hoveton Community Council